



Local Government Act 1972

Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on
Thursday 16 July 2026 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days
before the meeting.

1.	Chairman's Welcome	
	The Chairman formally opened the meeting and welcomed all present.	2564/26
2.	Attendance & Apologies	
	Present: Cllr Ball, Cllr Highton (Chairman), Cllr Shaw, Cllr Smith, Cllr Threlfall, Cllr Vickers. Apologies: Cllr Allen, Cllr Duckworth, Cllr Mirfin. In Attendance: Liz Haworth (Clerk), 3 members of the public.	2565/26
3.	Declarations of Interest	
	There were no declarations of any disclosable pecuniary, other registrable or non-registrable interests in respect of matters contained in the agenda.	2566/26
4.	To Approve the Minutes of the Previous Parish Council Meeting	
	It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 18 June 2026.	2567/26
5.	To Receive the Minutes of other Committees	
	5.1 It was resolved to receive the minutes of the Planning Committee Thursday 18 June 2026.	2568/26
	5.2 It was resolved to receive the minutes of the WWBJBC 8 April 2026.	2569/26
6.	Adjourn the Meeting for Public Discussion	
	The meeting was adjourned for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)	
	It was reported that there was a sign placed at the bottom of Wiswell Lane for road resurfacing. At the time of the meeting we had no details, but learned that it was regarding Clitheroe Road, Whalley and Whalley Road, Barrow. The works will take place between 21/07/2026 and 15/08/2026.	2570/26

	It was also reported that three drains are blocked on Wiswell Lane. The Council have also received correspondence on this issue from a resident and will follow up with LCC.	2571/26																																																																																																																																																																																																								
7.	Monthly Financial Report																																																																																																																																																																																																									
	It was resolved to authorise accounts, payments, receipts & balances for July 2026. Since the June report, credit interest of £70.65 was received into the reserve account 30/06/2026, and £1000 Grant for CCTV from RVBC was credited on 13/7/2026. <table><tr><td colspan="4">Whalley Parish Council</td><td>Cash Book</td><td>JULY</td><td>2026</td><td></td><td></td><td></td></tr><tr><td colspan="4">Approved Minutes Ref No:</td><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Chq No.</td><td>Date</td><td>Inv no.</td><td>Payee / Payer</td><td>Description</td><td>NW Curr</td><td>NW Bus Res</td><td>NW QE2</td><td>Skipton</td><td>Total</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td>£</td><td>£</td><td>£</td><td>£</td><td>£</td></tr><tr><td>DD</td><td>01/07/2026</td><td></td><td>Easy Web</td><td>Website/Email Services</td><td>(78.83)</td><td></td><td></td><td></td><td>(78.83)</td></tr><tr><td>Bankline</td><td>07/07/2026</td><td></td><td>RV Stonemasonry Ltd</td><td>Churchyard Wall Repairs</td><td>(480.00)</td><td></td><td></td><td></td><td>(480.00)</td></tr><tr><td>BACS</td><td>13/07/2026</td><td></td><td>RVBC</td><td>CCTV Grant</td><td>1,000.00</td><td></td><td></td><td></td><td>1,000.00</td></tr><tr><td>Bankline</td><td>20/07/2026</td><td></td><td>E Haworth</td><td>Salary/Office/Travel</td><td>(1,362.54)</td><td></td><td></td><td></td><td>(1,362.54)</td></tr><tr><td>Bankline</td><td>20/07/2026</td><td></td><td>HMRC</td><td>Tax£260.20 NIE£43.97 ENIE£177.09</td><td>(481.26)</td><td></td><td></td><td></td><td>(481.26)</td></tr><tr><td>Bankline</td><td>20/07/2026</td><td></td><td>E Haworth</td><td>Reimbursement - Stationery</td><td>(12.52)</td><td></td><td></td><td></td><td>(12.52)</td></tr><tr><td>Bankline</td><td>20/07/2026</td><td>310401273</td><td>E-On Next</td><td>Vale Gardens Electricity</td><td>(13.54)</td><td></td><td></td><td></td><td>(13.54)</td></tr><tr><td>Bankline</td><td>20/07/2026</td><td>1132</td><td>Abbey Gardening Services Ltd</td><td>Vale Gardens (June 2026)</td><td>(327.60)</td><td></td><td></td><td></td><td>(327.60)</td></tr><tr><td>Bankline</td><td>20/07/2026</td><td>1131</td><td>Abbey Gardening Services Ltd</td><td>Parish Churchyard (June 2026)</td><td>(418.80)</td><td></td><td></td><td></td><td>(418.80)</td></tr><tr><td>Bankline</td><td>20/07/2026</td><td>26</td><td>WEF</td><td>Room Hire</td><td>(28.00)</td><td></td><td></td><td></td><td>(28.00)</td></tr><tr><td>Bankline</td><td>20/07/2026</td><td>1386</td><td>Ark Plastics Ltd</td><td>100 numbered plaques</td><td>(600.00)</td><td></td><td></td><td></td><td>(600.00)</td></tr><tr><td>Bankline</td><td>20/07/2026</td><td>85</td><td>Altham Parish Council</td><td>SpID LC33 opp 112 Mtton Road</td><td>(165.40)</td><td></td><td></td><td></td><td>(165.40)</td></tr><tr><td>INT</td><td></td><td></td><td>Reserve Account</td><td>Interest</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td><td>(2,968.49)</td><td>0.00</td><td>0.00</td><td>0.00</td><td>(2,968.49)</td></tr><tr><td></td><td></td><td></td><td></td><td>Cash Book Balance at START of Month</td><td>4,893.10</td><td>94,870.16</td><td>1,095.00</td><td>83,942.84</td><td>184,801.10</td></tr><tr><td></td><td></td><td></td><td></td><td>Cash Book Balance at END of Month</td><td>1,924.61</td><td>94,870.16</td><td>1,095.00</td><td>83,942.84</td><td>181,832.61</td></tr></table>	Whalley Parish Council				Cash Book	JULY	2026				Approved Minutes Ref No:										Chq No.	Date	Inv no.	Payee / Payer	Description	NW Curr	NW Bus Res	NW QE2	Skipton	Total						£	£	£	£	£	DD	01/07/2026		Easy Web	Website/Email Services	(78.83)				(78.83)	Bankline	07/07/2026		RV Stonemasonry Ltd	Churchyard Wall Repairs	(480.00)				(480.00)	BACS	13/07/2026		RVBC	CCTV Grant	1,000.00				1,000.00	Bankline	20/07/2026		E Haworth	Salary/Office/Travel	(1,362.54)				(1,362.54)	Bankline	20/07/2026		HMRC	Tax£260.20 NIE£43.97 ENIE£177.09	(481.26)				(481.26)	Bankline	20/07/2026		E Haworth	Reimbursement - Stationery	(12.52)				(12.52)	Bankline	20/07/2026	310401273	E-On Next	Vale Gardens Electricity	(13.54)				(13.54)	Bankline	20/07/2026	1132	Abbey Gardening Services Ltd	Vale Gardens (June 2026)	(327.60)				(327.60)	Bankline	20/07/2026	1131	Abbey Gardening Services Ltd	Parish Churchyard (June 2026)	(418.80)				(418.80)	Bankline	20/07/2026	26	WEF	Room Hire	(28.00)				(28.00)	Bankline	20/07/2026	1386	Ark Plastics Ltd	100 numbered plaques	(600.00)				(600.00)	Bankline	20/07/2026	85	Altham Parish Council	SpID LC33 opp 112 Mtton Road	(165.40)				(165.40)	INT			Reserve Account	Interest											(2,968.49)	0.00	0.00	0.00	(2,968.49)					Cash Book Balance at START of Month	4,893.10	94,870.16	1,095.00	83,942.84	184,801.10					Cash Book Balance at END of Month	1,924.61	94,870.16	1,095.00	83,942.84	181,832.61	2572/26
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	8.1 It was resolved to adopt the new Grant Policy to amend the terms and frequency to offer twice yearly rounds in April and September. The Council will publicise that this year’s grants will be available in September. 8.2 The next Parish Council Policy reviews are scheduled for March 2027 in line with Parish Council Policy Review Summary.	2573/26 2574/26																																																																																																																																																																																																								
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	The Council reviewed the SpID report from Mitton Road LC33 opp no 112. Cllr Threlfall provided the below summary. <table><tr><th colspan="2">2026-2027 Speed Surveys</th></tr><tr><td>Location:</td><td>LC 33 opp 112 Mitton Road, Whalley</td></tr><tr><td>From</td><td>To</td></tr><tr><td>18th May 2026</td><td>8th June 2026</td></tr><tr><td colspan="2">(Note: previous survey was 17th July 2025 to 7th August 2025. Previous results shown in parentheses. Figures in red are for the earlier survey 2nd March to 16th March 2025.</td></tr><tr><td>No. of Vehicles</td><td>74,166 (12,373/48,294)</td></tr><tr><td>Ave Daily Vehicles</td><td>3,371 (619/3,220)</td></tr><tr><td>Max Speed</td><td>45 - 21/05 @ 20:25 (35/50)</td></tr><tr><td>85th Percentile Speed</td><td>28.6 (25.3/31.3)</td></tr><tr><td>Vehicles at or below 85th percentile speed</td><td>63,041 (10,517/41,050)</td></tr><tr><td>Vehicles exceeding 85th percentile speed</td><td>11,125 (1,856/7,244)</td></tr><tr><td>50th Percentile Speed</td><td>24.1 (22.4/27.1)</td></tr><tr><td>Average Speed</td><td>24.15 (22.15/24.15)</td></tr><tr><td>Vehicles over speed limit</td><td>3,182 (59/3,182)</td></tr></table> <table><tr><th>Observations</th></tr><tr><td>During the previous survey period (17th July to 7th August 2025, roadworks were taking place including re-surfacing and re-lining but there were no road closures. Note also that the school summer holidays had begun. Data for the earlier 2025 survey is shown in red.</td></tr><tr><td>During the survey period, roadworks were taking place including re-surfacing and re-lining but there were no road closures.</td></tr></table>	2026-2027 Speed Surveys		Location:	LC 33 opp 112 Mitton Road, Whalley	From	To	18th May 2026	8th June 2026	(Note: previous survey was 17th July 2025 to 7th August 2025. Previous results shown in parentheses. Figures in red are for the earlier survey 2nd March to 16th March 2025.		No. of Vehicles	74,166 (12,373/48,294)	Ave Daily Vehicles	3,371 (619/3,220)	Max Speed	45 - 21/05 @ 20:25 (35/50)	85th Percentile Speed	28.6 (25.3/31.3)	Vehicles at or below 85th percentile speed	63,041 (10,517/41,050)	Vehicles exceeding 85th percentile speed	11,125 (1,856/7,244)	50th Percentile Speed	24.1 (22.4/27.1)	Average Speed	24.15 (22.15/24.15)	Vehicles over speed limit	3,182 (59/3,182)	Observations	During the previous survey period (17th July to 7th August 2025, roadworks were taking place including re-surfacing and re-lining but there were no road closures. Note also that the school summer holidays had begun. Data for the earlier 2025 survey is shown in red.	During the survey period, roadworks were taking place including re-surfacing and re-lining but there were no road closures.	2575/26																																																																																																																																																																									
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	Members of the Council discussed the correspondence received from LCC ROAD TRAFFIC REGULATION ACT 1984 LANCASHIRE COUNTY COUNCIL (ACCRINGTON ROAD, WHALLEY, RIBBLE VALLEY BOROUGH) (REVOCATION AND PROHIBITION OF WAITING) ORDER 202* The Parish Council has significant concerns regarding the proposed parking restrictions on Accrington Road. Whalley already experiences considerable parking pressures, and the introduction of these additional restrictions would further exacerbate an already difficult situation for residents, visitors and local businesses. Whilst the Council recognises that maintaining safety at road junctions is an important priority, we will request that no restriction be introduced in relation to item (2a). In particular, the Council strongly objects to the proposed prohibition of waiting on the north side of Accrington Road, from a point 14 metres north-west of its junction with the centreline of Sydney Avenue, extending for a distance of 157 metres in an easterly direction. The Council will write to LCC and ask that serious consideration be given to omitting this element of the Order. Retaining the existing parking provision would help alleviate the already significant parking difficulties experienced by businesses on Whalley's high street and would support the sustainability of the village centre and its businesses, while still allowing appropriate measures to be taken to address road safety concerns.	2576/26
10.	Village Traditional Signposts	
	Cllr Vickers and Cllr Smith are investigating the logistics of the site location and installation of the visitor signpost with the manufacturer.	2577/26
11.	Replacement of Bench	
	It was resolved to replace the bespoke bench at the front of Vale Gardens at a cost of £1,150 plus VAT, including installation.	2578/26
12.	RVBC Assets – Consideration of Transfer to the Parish Council	
	The Council considered the assets currently owned by Ribble Valley Borough Council (RVBC) they would like to be transferred to the Parish Council, where such transfer would provide best value and better serve the needs of local residents and communities in preparation for Local Government Reorganisation (LGR). These assets include; • Procter's Field and Playground • Whalley Moor Woodland & Common • Woodland Park Play Area • Any other amenity land or public open spaces within the parish that are currently maintained by Ribble Valley Borough Council	2579/26
13.	Consultation on removal of restriction on Hackney Carriage numbers	
	The Council supports Ribble Valley Borough Council's Licensing Committee decision to review the current limit of 53 hackney carriage licences and to allow the Council discretion to exceed this limit where a vehicle would demonstrably improve accessibility provision.	2580/26

14.	Ongoing/Standing Items	
	To note progress with ongoing matters – not for decision. 14.1 Planning Permission Whalley Sports Park - ongoing 14.2 QEII Playing Fields and Land Encroachment – letters sent to advise no right to access from gardens onto Parish Council land – any access must be closed off 31/3/2026. Any other unauthorised access points onto the playing field will continue to be monitored. 14.3 New Electricity Supply to QEII MUGA – additional info requested. 14.4 Wiswell Lane Welcome Sign – location now approved in agreement with Wiswell PC - WPC to instruct LCC to proceed with installation. 14.5 Tree Report BTC3323 - Queen Elizabeth II Playing Fields – works ongoing. 14.6 Bench Numbering – Update on the installation of bench identification numbers for asset management and maintenance records. Numbers are to be fixed to the benches owned by WPC and logged on the assets register. 14.7 LCC Tree works to the boundary of land at QEII land and A59 bypass – awaiting works to be completed by LCC. WPC have also written to LCC to advise that the broken boundary fence need replacing. 14.8 Register the bus station land with Land Registry – ongoing. 14.9 Carpark on Land South of Accrington Road Whalley - Oakmere Homes (NW)	2581/26
15.	Partnership Meetings	
	To receive reports from Borough/County Councillors and relevant Partnership Meetings impacting the Parish (e.g. LCC, RVBC, LALC, Parish Liaison, Police Partnership). Cllr Vickers attended the RVLALC meeting in May. The meeting was not quorate for decision making of new committee structure. LCC did a presentation and workshop. Cllr Ball updated that works are ongoing at The Adam Cottam Almshouses. The pointing of the front elevation has been completed. Some electrical works are to be carried out in line with the quinquennial report. Cllr Ball attended the WEF Governors meeting. Heritage Day was included within the agenda.	2582/26 2583/26 2584/26
16.	Reports by Cllrs & Clerk as INFORMATION only – Not for decision	
	Items arising and correspondence received since the last meeting for information only, which may give rise to a future agenda item. 16.1 Neighbourhood Alerts/Stay In The Know 16.2 Trading Standards Service - Consumer Alerts 16.3 Whalley Queen St RAG Reports 16.4 NALC/LALC Executive Bulletins and newsletters 16.5 The Aviary License Review 16.6 TTRO - Urgent Road Closure - Clitheroe Road, Mitton 16.7 TTRO - Formal Notification - Whalley Road, Clitheroe and Pendleton 16.8 RVBC Start of Process: The King's Birthday 2027 Honours - Deadline Friday 7 August 2026	2582/26

	16.9 PROW path FP 0345016 Whalley 16.10 FINAL Billington / Whalley flood scheme press release Cllr Ball reported that the hedges on Mitton Road had been cut back, resulting in an improvement to the area. Cllr Ball also raised concerns regarding the condition of the Bus Station public conveniences, stating that their condition was unacceptable. It was suggested that the Council should seek to work with Ribble Valley Borough Council (RVBC), which is responsible for the maintenance of the building, to explore potential improvements. Cllr Ball reported on the outcome of the licensing review of The Aviary. The Council noted the decision of the RVBC Licensing Committee and expressed its hope that it would lead to significant improvements. It was reported that Procter's Field had experienced overflowing litter bins and that groups of young people had been gathering in the area on Saturday evenings. Local Police are aware of the antisocial behaviour (ASB) concerns and are continuing to monitor the situation. Cllr Smith reported that he has been working to address overgrown vegetation and dead trees within watercourses, where they have the potential to impact water flow during periods of extreme weather.	2583/26 2584/26 2585/26 2586/26 2587/26
17.	Next Meeting Date	
	The next meeting date is Thursday 20 August 2026 to be held at Whalley Old Grammar School at 7.30pm in The Calder Room.	2588/26

Meeting Closed at 9.10pm.

Signed by the Chairman of Whalley Parish Council:

Councillor Martin Highton

Date: